

# NO CREDIT CARD ORDER FORM

<b>Contact Name:</b>		<b>Date:</b> /     /	
<b>Company/Organisation:</b>		<b>ABN:</b>	
<b>Postal Address:</b>			
<b>City:</b>	<b>State:</b>	<b>Post Code:</b>	
<b>Phone Number:</b> (     )			
<b>Please send my order via</b> <i>(please Circle)</i> <b>E-mail</b> / <b>CD</b>			
<b>My email address is:</b> **			

Complete this section for Email Orders\*\*

Monthly Planning \$16.50 ea	School Holiday Ideas \$2.20 ea	Theme Kits \$5.50 ea
July	Winter Kit	Cowpoke (Western)
August	Summer Kit	Jungle Fun
September	Christmas Kit	Scissor Skills: Beginners
October	New Year Kit	Scissor Skills: Advanced
November	Easter Kit	Space Fun
December	<b>Business Tools</b>	Alphabet Recognition
January	<b>\$4.40 ea or \$6.60 if Highlighted</b>	
February	Basic Observations	
March	Blank Planning Forms	
April	Certificates and Awards	<b>Quality Assurance Kits</b>
May	Carer Documentation	Sun Safe
June	Parent Communication	Fire and Evacuation Awareness
July	<b>AGE Developmental Observations</b>	
	<b>Developmental Checklist</b>	

## Payment Options:

**Direct Bank Deposit:** Please be aware that bank transfer can take up to 3 days and you should make note of your full name when making the deposit.

**Bank Details:** Heritage Building Society  
BSB: 638 010                      Account: 011103442

**Please make Payable to: ELM Family Day Care Services**  
Personal Cheques    Bank Cheques  
Australia Post Money Orders

<b>Monthly Planning Costs</b>	\$
<b>School Holiday Costs</b>	\$
<b>Business Tool Costs</b>	\$
<b>Theme Kit Costs</b>	\$
<b>Sub Total</b>	\$
<b>CD/Postage</b> <small>(if you indicated above that you want CD)</small>	\$            3.50
<b>FEE TOTAL</b>	\$

After receiving cleared payments, orders will be emailed within 24 hours or processed & posted within 2 days.

**Please Send me an Invoice/Receipt**

<b>POST your order to:</b> ELM Family Day Care Services Planning Support C/- 18 Richard Street, Caboolture Qld 4510	<b>FAX your order to: (07) 5495 2650</b> (Phone/Fax needs to be switch to fax first)
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